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5 July 2010

To: Councillor David Bard, Portfolio Holder

David Morgan

Bridget Smith

Scrutiny and Overview Committee
Monitor

Scrutiny and Overview Committee
Monitor

Dear Sir / Madam

You are invited to attend the next meeting of **NEW COMMUNITIES PORTFOLIO HOLDER'S MEETING**, which will be held in **COUNCIL CHAMBER, FIRST FLOOR** at South Cambridgeshire Hall on **TUESDAY, 13 JULY 2010** at **11.15 a.m.** (or upon completion of the Planning Portfolio Holder meeting, if later).

Yours faithfully
GJ HARLOCK
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA		PAGES
PROCEDURAL ITEMS		
1.	Declarations of Interest	
2.	Minutes of Previous Meeting The Portfolio Holder is asked to sign the Minutes of the Planning and New Communities Portfolio Holders' meeting held on 20 May 2010 as a correct record.	1 - 4
DECISION ITEMS		
3.	Cambridge North West retail study Appendices A-E are attached to the electronic version of the agenda.	5 - 10
4.	Orchard Park: Supplementary Planning Document (SPD) Appendices 1-4 are attached to the electronic version of the agenda.	11 - 14
5.	Gamlingay: Capital Grant for Multi-Use Games Area (MUGA)	15 - 22
INFORMATION ITEMS		
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STANDING ITEMS

8.	Forward Plan	41 - 44
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The Portfolio Holder will maintain, for agreement at each meeting, a Forward Plan identifying all matters relevant to the Portfolio which it is believed are likely to be the subject of consideration and / or decision by the Portfolio Holder, or recommendation to, or referral by, the Portfolio Holder to Cabinet, Council, or any other constituent part of the Council. The plan will be updated as necessary. The Portfolio Holder will be responsible for the content and accuracy of the forward plan.

9.	Date of Next Meeting
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7 October 2010 at 3.15pm or upon completion of the Planning Portfolio Holder meeting (whichever is the later)

OUR VISION

- We will make South Cambridgeshire a safe and healthy place where residents are proud to live and where there will be opportunities for employment, enterprise and world-leading innovation.
- We will be a listening Council, providing a voice for rural life and first-class services accessible to all.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

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SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of the Planning and New Communities Joint Portfolio Holders' Meeting held on Thursday, 20 May 2010 at 10.00 a.m.

Portfolio Holders: David Bard and Nick Wright

Councillors in attendance:

Scrutiny and Overview Committee monitors: Val Barrett and Roger Hall

Scrutiny and Overview Committee monitors and Opposition spokesmen: Bridget Smith

Opposition spokesmen: Trisha Bear

Also in attendance: Jose Hales, Lynda Harford and Dr Tumi Hawkins

Officers:

Jane Green	Head of New Communities
Richard Hales	Team Leader (Communities)
Gareth Jones	Head of Planning
Keith Miles	Planning Policy Manager
Jo Mills	Corporate Manager, Planning and New Communities
Ian Senior	Democratic Services Officer

80. DECLARATIONS OF INTEREST

There were no declarations of interest.

81. MINUTES OF PREVIOUS MEETING

The Planning Portfolio Holder and New Communities Portfolio Holder agreed that the minutes of the meeting held on 2 March 2010 were a correct record, and signed them accordingly.

82. ST EDMUNDSBURY BOROUGH COUNCIL LOCAL DEVELOPMENT FRAMEWORK: DEVELOPMENT MANAGEMENT POLICIES SUBMISSION DRAFT, AND RURAL SITE ALLOCATIONS PREFERRED OPTIONS

The New Communities Portfolio Holder considered a report containing a proposed response to St Edmundsbury Borough Council (SEBC) about its Local Development Framework documents.

The New Communities Portfolio Holder **agreed** that South Cambridgeshire District Council should support the inclusion of Policy HH9 (Sites for Gypsies, Travellers and Travelling Showpeople) in St Edmundsbury Borough Council's Development Management Policies Draft Submission document

83. REVISION OF PROCESS AND GUIDANCE NOTES FOR SUSTAINABLE COMMUNITIES CAPITAL GRANTS PROGRAMME

The New Communities Portfolio Holder considered a report detailing proposed revisions to the guidance notes for the Sustainable Communities Capital Grants Programme, intended to formalise the process followed during 2009-10.

The Corporate Manager (Planning and New Communities) undertook to produce statistics showing the amount per capita provided in terms of grant aid to each parish in South Cambridgeshire.

The New Communities Portfolio Holder **approved** revised guidance notes for the Sustainable Communities Capital Grants Programme as attached in

- Appendix 1 – Community Facility Grants
- Appendix 2 – Play Facility Grants
- Appendix 3 – Village Sports Facility Grants
- Appendix 4 – Youth Sport Initiative Grants
- Appendix 5 – Arts Capital Grants

84. **SELF-COMMISSIONED HOUSING AT ORCHARD PARK**

The New Communities Portfolio Holder considered a report drawing attention to a document called *Self-provided Housing in the Cambridge Sub-Region: Levers for Change*, produced by Futureplanners. The report detailed the action agreed by Cambridge City Council in relation to development of its site K1 at Orchard Park.

With the support of Councillor Nick Wright, the New Communities Portfolio Holder acknowledged that the measure was good for business, showed commitment to the community, and gave local people a degree of influence over their environment.

The New Communities Portfolio Holder **noted** the contents of the report from the Corporate Manager (Planning and New Communities), and **agreed** that:

1. New planning policies should continue to take a positive approach towards self-commissioned housing, including enabled co-housing;
2. Officers should continue to work collaboratively with Cambridge City Council in the next stage of work for site K1 at Orchard Park – to include setting up a Self-Providers Forum, soft-market testing and, subject to the outcome of the market testing, procurement of a development partner for an Enabled Co-Housing Project;
3. Sites within South Cambridgeshire deemed suitable for self-commissioned housing be included in the soft-market testing of the K1 project, subject to agreement with the relevant landowner or developer.

85. **CLIMATE CHANGE ACTION PLAN 2010-13: CONSULTATION PROCESS**

The New Communities Portfolio Holder considered a report seeking his authority to release the consultation draft of South Cambridgeshire District Council's Climate Change Action Plan 2010-13 (CCAP), and his approval of the proposed consultation process and timetable.

He urged local Members to encourage their parish councils to take part in the consultation exercise.

The New Communities Portfolio Holder

1. **requested** that an Executive Summary be added to the consultation draft
2. **approved** the public and partner consultation process outlined in paragraph 14 of the report from the Corporate Manager (Planning and New Communities) relating to the release of the consultation draft of the Council's new Climate Change Action Plan 2010-13, subject to minor variation (including extension) should there be any slippage that might result in the consultation period covering August; and
3. **delegated** to the Corporate Manager (Planning and New Communities) approval

of the finalised draft for consultation release, scheduled for the week beginning 24 May 2010.

86. NEW COMMUNITIES PERFORMANCE REPORT 2009/10

The New Communities Portfolio Holder **noted** a report outlining the progress made by the New Communities Service in meeting its targets, as set in the published 2009-10 Service Plan.

87. 09-10 PERFORMANCE REPORT - PLANNING - FINAL

The Planning Portfolio Holder **noted** a report summarising the Planning Service's performance during the period from 1 April 2009 to 31 March 2010 in the context of Local and National Indicators, and South Cambridgeshire District Council's own Aims and Actions.

He congratulated the Head of Planning for an encouraging set of results achieved at a difficult time for the Council.

88. FORWARD PLANS

The Planning Portfolio Holder and New Communities Portfolio Holder received their Forward Plans. There were no comments, additions or alterations.

89. DATE OF NEXT MEETINGS

This had been the final joint meeting of the Planning and New Communities Portfolio Holders.

The next Planning Portfolio Holder meeting would take place on Tuesday 13 July 2010, starting at 10.00am.

The next meeting of the New Communities Portfolio Holder would also take place on Tuesday 13 July 2010, starting at 11.15am or upon completion of the Planning Portfolio Holder meeting, whichever is the later.

The Meeting ended at 11.45 a.m.

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SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: New Communities Portfolio Holders Meeting 13 July 2010
AUTHOR/S: Executive Director – Operational Services / Corporate Manager – Planning & New Communities

INFORMAL PLANNING POLICY GUIDANCE ON FOOD STORE PROVISION IN NORTH WEST CAMBRIDGE - OPTIONS REPORT**Purpose**

1. The purpose of this report is to seek agreement for the draft Options Report on Food Store Provision in North West Cambridge and its supporting studies to be published for consultation.
2. This is a key decision because:
 - it is likely to be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.
 - It raises new issues of policy, or is made in the course of developing proposals to amend the policy framework, or is a decision taken under powers delegated by the Council to amend an aspect of the policy framework.and was first published in the July 2010 Forward Plan.

Recommendations and Reasons

3. The New Communities Portfolio Holder is recommended:
 - (a) To approve the draft Options Report on Food Store Provision in North West Cambridge (Appendix A) for public consultation.

Executive Summary

4. Since the Cambridge Sub-Regional Retail Study was completed in October 2008, there have been a number of changes to the level of housing development proposed in the North West (NW) quadrant of Cambridge at the University site, NIAB sites and Orchard Park, and proposals for larger scale food store provision have emerged from discussions with the developers of the three sites.
5. The sites in NW Cambridge fall within both Cambridge City Council and South Cambridgeshire District Council (SCDC) and both Councils considered that they needed to jointly investigate further the food retailing needs of this part of Cambridge along with associated transport and other planning implications to ensure that both new and existing residents have adequate food retailing facilities available.
6. The aim is to produce joint Informal Planning Policy Guidance (IPPG) on food store provision in NW Cambridge in order to provide an up to date supplement to retail policies in existing plans and help to guide the future planning of the three sites. The first step in developing the IPPG is to prepare an Options Report (Appendix A) for public consultation prior to taking a view on the preferred policy approach. The Options Report sets out the advantages and disadvantages of each option, using information from the evidence base.

Background

Planning Policy Context

7. Large scale development is proposed in the North West (NW) quadrant of Cambridge at the University Site (covered by the North West Cambridge Area Action Plan, NWC AAP, 2008), NIAB sites and Orchard Park. This will result in an additional 7,000 dwellings and 2,000 student units by 2021. Since the Cambridge Sub-Regional Retail Study was completed in October 2008, there have been a number of changes to the level of housing development proposed in the NW of Cambridge. The amount of housing now proposed is nearly 2,000 greater than was originally envisaged when the Councils were preparing the formal planning policy documents. In addition proposals for larger scale food store provision have emerged from discussions with the developers of the three sites.
8. The sites in NW Cambridge fall within both Cambridge City Council and South Cambridgeshire District Council (SCDC) and both Councils considered that they needed to jointly investigate the food retailing needs of this part of Cambridge further to ensure that both new and existing residents have adequate food retailing facilities available. This is important in developing sustainable communities which have their own appropriate level of food retail provision and when considering the potential to reduce the need to travel elsewhere in the City or beyond for main food shopping, thus establishing sustainable transport patterns. This work was supplemented by transport work involving input from Cambridgeshire County Council, and other planning and design related work as these are also important considerations in the selection of the appropriate size and location for any further food retail provision.
9. The aim is to produce joint Informal Planning Policy Guidance (IPPG) on food store provision in NW Cambridge in order to provide an up to date supplement to retail policies in existing plans and help to guide the future planning of the three sites. The plan led system would normally require a revised statutory planning policy to be prepared where a new approach to development is proposed. However, in the context of current developer aspirations and the need to increase the overall supply of market and affordable housing in Cambridge, it is not practicable to follow this route because of the timeframe involved in preparing a Development Plan Document (DPD). Nor is it possible to prepare a Supplementary Planning Document (SPD) because there are no statutory policies with which the proposed approach would be entirely consistent and which it could therefore supplement.
10. The first step in developing the IPPG is to prepare an Options Report for public consultation prior to taking a view on the preferred policy approach. By taking this approach, the informal planning policy guidance will have as much weight as possible as a material consideration in the determination of any planning applications that may be received. It also facilitates a consistent approach between the Councils and is in the spirit of the localism agenda that is being brought forward by the Coalition Government.

Evidence Base

11. To support the development of the IPPG and this Options Report, two independent studies have been commissioned and carried out by consultants. These are a Supplementary Retail Study (SRS) (June 2010) carried out by Nathaniel Lichfield and Partners (NLP) and a Retail Transport Study (June 2010) carried out by Atkins. The Councils have also carried out additional work relating to planning and design matters. For information the SRS is provided in Appendix B and the Transport Study is provided in Appendix C.

12. The SRS shows that the existing planned development would not adequately address the qualitative and consequential quantitative need for convenience retail provision to 2021. In addition, the transport study finds that this would have disbenefits for the local residents causing them to travel further for main food shopping.
13. The SRS identifies a need for main food store provision in NW Cambridge and two appropriate options for how this could be provided as at 2021. These are either a superstore of 2,500 sqm convenience floorspace (which equates to 3,500 sqm net or 5,500 sqm gross) or two supermarkets of around 1,500 sqm convenience floorspace (which equates to 2,000 sqm net or 3,000 sqm gross).
14. The Transport Study assessed both of these options looking at the different possible combinations of location offered by the three different sites. The study concluded that the difference between the options was marginal in all of the six tests carried out. However, the two supermarket option came out slightly better than a single superstore.
15. In relation to the location of main food store provision, the SRS and the Transport Study conclude that either the University or the NIAB site is likely to offer a better location than Orchard Park.

Options

16. There is no strong conclusion from the SRS and the Transport Study as to which is the best option in terms of size of store i.e. one superstore or two supermarkets. The SRS indicates that the superstore would provide the 'best fit' in terms of meeting qualitative and quantitative need, whereas the Transport Study is slightly in favour of the two supermarket option. From a design point of view, a supermarket would be easier to integrate into a local centre than a superstore, although this is not impossible provided that good urban design principles are followed.
17. The phasing of provision is also a relevant factor and the SRS advises that the provision of either a superstore or two supermarkets should be phased if provision is made ahead of 2021 in order to help enable the delivery of small supermarkets in the other centre(s). If it were a superstore the issue would be the practicality of phasing its provision and the difficulties of making it a sustainable form of construction. If it were two supermarkets there would be a question around which location came forward early and which was held back and the nature of the local centre in which the supermarket is delivered later.
18. The four options that are being put forward for public consultation are as follows:
 - (a) Option A: Planned Development Only (this is the policy baseline situation, with the committed and pipeline floorspace and no further food store provision).
 - (b) Option B: Two supermarkets of 2,000 sqm net floorspace (1,500 sqm net convenience), one at the University site and one at NIAB, and the committed floorspace at Orchard Park.
 - (c) Option C: One superstore of 3,500 sqm net floorspace (2,500 sqm net convenience) at the University site, and the committed / pipeline floorspace at NIAB and Orchard Park.
 - (d) Option D: One superstore of 3,500 sqm net floorspace (2,500 sqm net convenience) at the NIAB site, and the committed / pipeline floorspace at the University Site and Orchard Park.

19. The Options Report (Appendix A) sets out the advantages and disadvantages of each option, using information from the evidence base and seeks the public's views on the different options.

Consultation Arrangements

20. As explained earlier, it is considered that public consultation on the options for food store provision in North West Cambridge is important before progressing any further. This will ensure that the views of the public are taken into consideration before a firm approach is agreed.
21. In line with both Councils' adopted Statements of Community Involvement, the proposed consultation arrangements are as follows:
- (a) A six-week period of consultation running from Monday 6 September to Monday 18 October 2010.
 - (b) Information on the consultation and how people can get involved to be advertised by Public Notice in the Cambridge News along with relevant articles in Cambridge City Council's 'Cambridge Matters' magazine and South Cambridgeshire District Council's magazine.
 - (c) Letters including consultation details to be sent to statutory and general consultees.
 - (d) The Options Report and supporting evidence base to be made available to view at the following locations:
 - (i) The Councils' websites: www.cambridge.gov.uk and www.scambs.gov.uk/ldf.
 - (ii) Cambridge City Council's Customer Service Centre, Mandela House, St Andrew's Street, Cambridge.
 - (iii) South Cambridgeshire District Council's Offices, South Cambridgeshire Hall, Cambourne Business Park, Cambourne.
 - (iv) Public Libraries in North West Cambridge.
 - (e) An on-line consultation system will be available on the Councils' websites in order for people to respond directly via the internet. Hard copies will be made available to those who do not have access to the internet.
 - (f) A staffed exhibition stand at the North West Community Forum event in September 2010.
22. A schedule of relevant statutory and general consultees is set out in Appendix D.

Next Steps

23. Following the consultation, officers will assess all comments received and the preferred option will be used to develop the IPPG document.

Implications

24. Financial	Within existing budgets.
Legal	None.
Staffing	Staffing will be required to manage the consultation process, although this can be accommodated within existing resources.
Risk Management	No significant risks. The consultation responses will highlight any issues for further consideration by the Councils.
Equal Opportunities	The Options Report has been subject to an Equality Impact Assessment (see Appendix E) and has been shown to have a neutral and / or positive impact on Equal Opportunities.
Climate Change	The Options Report supports sustainable development by proposing locational options for food store provision that allow the use of sustainable transport and by recommending that a high degree of sustainable design and construction is sought.

Consultations

25. To support the development of the IPPG and this Options Report, two independent studies have been commissioned and carried out by consultants. These are a Supplementary Retail Study (SRS) (June 2010) (Appendix B) carried out by Nathaniel Lichfield and Partners (NLP) and a Retail Transport Study (June 2010) (Appendix C) carried out by Atkins. The recommendations of these studies have been incorporated into the Options Report, which will enable wider consultation to take place.

Effect on Strategic Aims

26. **We are committed to being a listening Council, providing first class services accessible to all:** The consultation on the Options Report will enable the Council to receive comments on the four options from local residents, land owners, developers, house builders, other interested parties and the general public.
27. **We are committed to ensuring that South Cambridgeshire continues to be a safe and healthy place for you and your family:** Including food store provision in NW Cambridge will allow local residents to use sustainable methods of transport (including walking and cycling) to access their food retailing needs.
28. **We are committed to making South Cambridgeshire a place in which residents can feel proud to live:** Including food store provision in NW Cambridge will ensure that the development of the three sites (University site, NIAB sites and Orchard Park) includes a mix of services and facilities to allow the creation of sustainable communities.
29. **We are committed to assisting provision of local jobs for you and your family:** Including food store provision in NW Cambridge will provide jobs for local residents.
30. **We are committed to providing a voice for rural life:** The consultation on the Options Report will enable the Council to receive comments on the four options from local residents, land owners, developers, house builders, other interested parties and the general public.

Background Papers: the following background papers were used in the preparation of this report:

Cambridge Local Plan

South Cambridgeshire Local Development Framework (in particular Site Specific Policies DPD)
North West Cambridge Area Action Plan (NWC AAP)

Contact Officer: Caroline Hunt – Local Development Framework Team Leader
Telephone: (01954) 713196

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: New Communities Portfolio Holder 13 July 2010
AUTHOR/S: Executive Director (Operational Services) / Corporate Manager (Planning and New Communities)

**LOCAL DEVELOPMENT FRAMEWORK -
CONSULTATION ON ORCHARD PARK SUPPLEMENTARY PLANNING DOCUMENT**

Purpose

1. The purpose of this report is to seek agreement for the Orchard Park Supplementary Planning Document (SPD) to be published for consultation.
2. This is not a key decision because the SPD will only affect the community living or working in one ward. Approval is sought to undertake a consultation exercise. It was first published in the May 2010 Forward Plan.

Recommendations and Reasons

3. That the Portfolio Holder:
 - (a) agrees that the Draft Orchard Park Supplementary Planning Document (Appendix 1, including Annexes) be issued for consultation.
 - (b) notes the Sustainability Appraisal Statement (Appendix 2) and Habitat Regulations Assessment Statement (Appendix 3).
 - (c) that authority be given to the Corporate Manager (Planning and New Communities) to make minor amendments to the above documents.

Background

4. The purpose of Supplementary Planning Documents is to expand on policies set out in Development Plan Documents and to provide additional detail. The Council has adopted a number of Development Plan Documents (DPD) that form part of the Local Development Framework. The SPD relates to Policy SP/1 Cambridge Northern Fringe West (Orchard Park) in the Site Specific Policies DPD and policies contained within the adopted Development Control Policies DPD.
5. In 2007 the developers produced the Arbury Camp Design Guide, which sets out clear design guidance for Orchard Park. Subsequently viability issues have arisen regarding the creation of commercial developments of up to 4 storey height, which resulted in applications for a local centre and commercial centre of only 2 to 3 storeys in height along the northern edge of Orchard Park adjacent to the A14. These lower commercial premises prevent the removal of the A14 noise barrier previously envisaged. In January 2010 the Council adopted the Site Specific Policies DPD, which in Policy SP/1 allowed for the provision of 220 additional dwellings on the vacant sites at Orchard Park.
6. The specific purpose of this SPD is to set out the design principles for the remaining land parcels at Orchard Park that the Council expects to be addressed by developers in any planning application, to ensure the creation of a high quality desirable 'place'.

The SPD will provide a clear framework that will assist the assessment of applications. The SPD provides design guidance that will apply to any development proposals that may come forward and is not land use specific.

Process for preparing the Supplementary Planning Documents

7. The draft SPD has been prepared in consultation with the relevant specialist officers within the Council. Following the enactment of the Planning Act 2008 and a change to the Regulations in 2009 there is no longer a requirement to carry out a Sustainability Appraisal (SA) of the social, environmental and economic effects of the proposals contained within the SPD. However, under the European Union Strategic Environment Assessment (SEA) Directive, the Council still needs to consider whether there will be any significant environmental effects of the SPD. Given the parent policies in the DPDs have been fully appraised, and SPD cannot create new policy, it is considered unnecessary to undertake an SA / SEA of the SPD. A statement to this effect has been prepared and will be published alongside the draft SPD (Appendix 2).
8. The Habitats Directive (Council Directive 92/43/EEC) sets out the requirement for Assessment of plans or projects affecting Natura 2000 sites¹. The first stage in carrying out an HRA is the scoping report which identifies the likely impacts upon a Natura 2000 or Ramsar site, either alone or in combination with other projects or plans, and considers whether these impacts are likely to be significant. If it is found that there is not likely to be a significant impact then a full Appropriate Assessment would not need to be carried out. Each of the DPDs containing the parent policies for the SPD has been found to have no likely significant impact. Given the parent policies in the DPDs have been fully appraised, and SPD cannot create new policy, it is considered unnecessary to undertake an assessment of the SPD. A statement to this effect has been prepared and will be published alongside the draft SPD (Appendix 3).

Considerations

9. Achieving good design and sustainable development are the core principals underlying planning. At the heart of sustainable development is the simple idea of ensuring a better quality of life for everyone, now and for future generations. The aim of this SPD is to provide additional guidance on how developments on the vacant sites at Orchard Park can ensure they achieve a high quality of design in a way that respects the local context and accords with Policy SP/1.
10. As part of the process of preparing an SPD there must be an opportunity for representations to be made on their content. If agreed by the Portfolio Holder, the SPD and their accompanying documents will be subject to six weeks of public consultation, which is anticipated will start on 6 September 2010.
11. The Council will consider the representations on the draft SPD and make any relevant changes to the SPD as a result of comments received. A report will then be made to the Portfolio holder on the representations submitted, and the Portfolio Holder will make the decision whether to adopt the document.

¹ Natura 2000 is a Europe-wide network of sites of international importance for nature conservation established under the European Council Directive 'on the conservation of natural habitats and of wild fauna and flora' – (92/43/EEC 'Habitats Directive').

Implications

12. Financial	Within existing budgets
Legal	None
Staffing	Staffing will be required to manage the consultation process, although this can be accommodated within existing resources.
Risk Management	No significant risks. The Consultation responses will highlight any issues for further consideration by the Council.
Equal Opportunities	The SPD has been subject to an Equality Impact Assessment (see Appendix 4) and has been shown to have a neutral and/or positive impact on Equal Opportunities.
Climate Change	The SPD supports sustainable development.

Consultations

13. The Council's Major Development Team, Urban Design Team, Planning Policy Team, Environmental Health Officers and the Landscape Design Officer have been consulted during the preparation of the Supplementary Planning Document. Additionally the Orchard Park Partners Group, which includes representatives from Cambridgeshire County Council, Cambridge City Council, Cambridgeshire Horizons, Homes and Communities Agency, Bedfordshire Pilgrims Association, Cambridge Regional College, SmartLIFE, Cambridgeshire Community Foundation, the developers Gallagher Estates, Unex Group and Places for People, and house builders Persimmon Homes, Martin Grant Homes and George Wimpey, Cambridge Building Society, Warwick Business Management Limited; the Orchard Park Community Council; and the Arbury Primary School Governors were consulted. At the request of the Orchard Park Community Council a drop-in event was held on 19th June 2010 for the residents of Orchard Park to identify their issues.

Effect on Strategic Aims

14. **Commitment to being a listening council, providing first class services accessible to all.** The consultation on the SPD will enable the Council to receive comments on the document's contents from developers, house builders, other interested parties and the general public.
15. **Commitment to ensuring that South Cambridgeshire continues to be a safe and healthy place for all.** The SPD will provide a framework for planning within Orchard Park and will assist in improving the environment there.
16. **Commitment to making South Cambridgeshire a place in which residents can feel proud to live.** The SPD will provide a framework for planning within Orchard Park and will assist in improving the environment there.
17. **Commitment to assisting provision for local jobs for all.** N/A
18. **Commitment to providing a voice for rural life.** The SPD has already been subject to consultation with local stakeholders which has influenced the production of the SPD, and the SPD will be published for wider consultation to enable the Council to receive comments on the document's contents from developers, house builders, other interested parties and the general public.

Conclusions / Summary

19. The report requests approval to undertake a public consultation on the draft SPD.

Background Papers: the following background papers were used in the preparation of this report:

- Development Control Policies DPD
- Site Specific Policies DPD
- PPS1 Delivering Sustainable Development
- Planning and Climate Change – Supplement to PPS1
- South Cambridgeshire Design Guide 2010
- Arbury Camp Design Guide 2007

Appendices:

- Appendix 1 Draft Orchard Park SPD (text only)
- Appendix 1 Annex 1 Maps
- Appendix 1 Annex 2 Photos
- Appendix 1 Annex 3 Site Specific Design Principles
- Appendix 2 Strategic Environmental Assessment / Sustainability Appraisal Statement
- Appendix 3 Habitats Regulations Assessment Statement
- Appendix 4 Equality Impact Assessment Orchard Park SPD

Contact Officer:

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Caroline Hunt Principal Planning Policy Officer
Telephone: (01954) 713196

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: New Communities Portfolio Holder 13 July 2010
AUTHOR/S: Executive Director (Operational Services) / Corporate Manager (Planning and New Communities)

GAMLINGAY DUAL USE SPORTS FACILITY GRANT**Purpose**

1. To consider a revision to the Gamlingay Dual Use Sports Facility Scheme; Cabinet approved a grant of £200,000 in December 2007. This revised scheme involves dividing the funds available as follows:
 - (a) A grant of up to £150,000 to Gamlingay Parish Council towards the cost of building a floodlit multiuse games area (MUGA) on land at the recreation ground.
 - (b) A grant of up to £50,000 to Gamlingay Village College towards the cost of extending the fitness suite, providing more storage and creating separate toilet and changing facilities for the school and fitness suite.
2. This is not a key decision since it is in line with the budget available for dual use facility grants and meets the objectives of the Council's Dual Use Strategy.

Recommendations and Reasons

3. That the Portfolio Holders approve the revised scheme and awards the relevant grants to both Gamlingay Parish Council and Gamlingay Village College, to further enhance the sports provision for all residents living in and around Gamlingay.
4. That the grant is subject to:
 - (a) Both parties signing a Dual Use Agreement and complying with conditions.
 - (b) Detailed, costed plans for the MUGA being received from GPC by officers for approval, in advance of the building contract being awarded.
 - (c) Detailed, costed plans for the fitness suite extension are received from GVC by officers for approval, in advance of building contracts being awarded.

Executive Summary

5. Cabinet have already approved in principle to a grant of £200,000 to improving sports facilities in Gamlingay. Following this decision in December 2007 and subsequently that of Cambridgeshire County Council to review secondary education in South West Cambridge, which included Gamlingay Village College; SCDC officers, Gamlingay parish Council and Gamlingay Village College have worked very hard to develop a solution that benefits all. This revised scheme ensures the long-term viability of facilities, which can be enjoyed by the whole community, including improvements to the community gym facility located at the village college.

Background

6. The Council's Dual Use Strategy was approved in 1998 and formalised the Council's strategic approach to improving the districts dual use sports centres. The Strategy has been very successful with a programme of seven schemes having been

completed at Comberton, Sawston, Linton, Melbourn, Swavesey, Bassingbourn and Cottenham. Major improvements to Impington Sports Centre are due to be completed this summer for a September launch. Gamlingay is the last of the Dual Use Sports Centres to be improved.

7. To date the whole programme has cost over £7.5M SCDC will have contributed a total of £2.8M over 10 years to the programme. Cambridgeshire County Council will have contributed over £3.7M with over £800,000 being raised from external funding agencies such as the Football Foundation and Sport England. This means that SCDC has contributed less than the 40% total capital costs which Members agreed as part of the original Strategy.
8. In December 2007, Cabinet approved the final two Dual Use Capital Grant awards to Impington and Gamlingay Village Colleges. This included a grant of £200,000 for a MUGA and Fitness Suite at Gamlingay, both of which were to be located at the Village College and managed on behalf of the school by GVC Leisure Ltd.
9. In 2009/10, Cambridgeshire County Council commenced a review of secondary education in South West Cambridge, which included Gamlingay Village College. The issues and options were discussed with the schools concerned between 9th – 14th June, and officers will be reporting on a proposed way forward to the 19th July meeting of the Children and Young People's Policy Development Group (PDG). Ahead of this report County Council officers have relayed the following information:
 - (a) There will not be sufficient capital funding to make wholesale changes to secondary educational provision in South West Cambridgeshire.
 - (b) The County Council will, therefore, have to concentrate its resources on meeting its highest priority needs in the area e.g. Cambourne.
 - (c) There is now a much greater level of clarity from Central Bedfordshire on their future plans, which makes the retention of the First and Middle School pattern of provision in Gamlingay a viable option again.
10. Following concerns raised by the Portfolio Holder relating to the long term future of the school and therefore the sustainability of locating all the facilities at the school site, officers agreed to explore how the sporting needs of Gamlingay could best be met. This has involved discussions with both the Parish Council and the Village College and this revised scheme involving two village locations has been developed.
11. The £50,000 grant for the Village College will enable the relocation of the PE store and consultation room to purpose built areas allowing an extension to the fitness suite for more equipment. It will also provide the fitness suite with its own toilet and shower, removing the safeguarding issue that currently occurs with the sharing of school facilities. The College expect a 10 – 15% increase in useage of the fitness centre within 12 months of completion of the project. Improvements will also benefit the Fitness for Health exercise referral programme delivered in the gym and part funded by SCDC. Planning permission has already been approved for the extensions (S/2007/08/F) and the College is keen to progress works over the summer break.
12. The £150,000 grant to the Parish Council will enable the construction of a floodlit Multi Use Games Area (MUGA) on land owned by the Parish Council at the recreation ground. It will be adjacent the Village College, allowing for access from the College to the MUGA by pupils. The College will fund a gate and path to the MUGA from the College grounds. The MUGA will be owned by the Parish Council and managed by the Gamlingay Community Eco Hub (GCEH) who will take a management fee. Changing facilities for community use of the MUGA will be provided

at the Ecohub. A Planning application for this facility has been submitted with SCDC (S/1044/10/F).

13. Both Bar Hill and Fulbourn Parish Councils currently manage similar MUGA's very effectively.

Considerations

14. Beyond Gamlingay the nearest facilities are eight miles away at St Neots Community College. In Bedfordshire facilities are located at Sandy and Biggleswade. The nearest floodlit artificial training pitch is at Sandy Upper School five miles away and has no additional capacity for demand.
15. The 'Active People' survey carried out by Sport England, measures the amount of people participating in moderate intensity sports and recreation on at least 3 occasions of 30 minutes per week. The last survey showed one in five people in South Cambridgeshire engaged in regular sport or recreational activity, which was in line with the East of England, but lower than the rest of the County especially in the 16-54 age group. South Cambridgeshire also has one of England's highest participation rates in football.
16. To encourage people to increase their physical activity levels, local facilities need to be of a good standard, accessible and meet the needs of the local community. Gamlingay sports facilities cannot meet the demands of the local community without the extension to the fitness suite and floodlit training areas. Local residents are currently forced to go elsewhere but are more than likely not taking part in sport and recreation at all.
17. Gamlingay Parish Council believe the MUGA will allow for:
 - (a) Gamlingay Village College and Gamlingay First School to achieve government targets for activity for children from age 9 to 13.
 - (b) Extended Schools to make provision for children from age of 4 to 13.
 - (c) Gamlingay Football Club to develop their youth training programme.
 - (d) Gamlingay Football Club to run 5 a side competitions throughout the year.
 - (e) Gamlingay Tennis Club to run all year coaching.
 - (f) Forward Gamlingay to establish a children's and women's hockey club.
 - (g) County Council Youth Club to run sports events.
 - (h) Forward Gamlingay Youth Café to run sports events.
 - (i) GCEH to provide children's football/tennis and hockey parties throughout the year.
 - (j) Other football clubs to hire the facility.
18. The Village College have indicated they would make full use of the MUGA facility during the school day and possibly for after school clubs too but this usage would be very dependent on cost. On all other Dual Use sites, free access is achieved for the schools using the facilities. This is a slightly different situation in that the facility is not within school grounds. SCDC officers, GVC and GPC are in the process of negotiating the details around access, cost and maintenance and hope to reach a satisfactory situation for all to ensure maximum use of the MUGA by the school during the school day when community bookings are unlikely.
19. Currently the disabled toilet and one changing room within the school is all that is available for the Fitness Workshop users to access during school hours. This represents major child protection issues and only provides changing for one person at a time. Within the past few years the village college met the full costs of £28,000 to

resurface the existing tennis courts and this has enabled much greater community use of this facility.

Options

20. There are three options available:
- (a) To approve or reject the revised joint scheme, including an award of £150,000 to Gamlingay Parish Council towards the cost of building a “Dual Use” multiuse games area (MUGA) on land at the recreation ground and the award of £50,000 to Gamlingay Village College towards the cost of extending the fitness suite, providing more storage and creating separate changing facilities for the school and fitness suite.
 - (b) To approve or reject the award of £150,000 to Gamlingay Parish Council towards the cost of building a “Dual Use” multiuse games area (MUGA) on land at the recreation ground.
 - (c) To approve or reject the award of £50,000 to Gamlingay Village College towards the cost of extending the fitness suite, providing more storage and creating separate changing facilities for the school and fitness suite.

Implications

21. To approve the revised scheme will provide enhanced sport and health facilities, increased opportunities and improved access to all members of the community. Not to approve the revised scheme will undermine the project aims and objectives of both parties and lead to a possible deterioration of the facilities therefore forcing local community groups and sports clubs to travel further to access adequate facilities, some of which are already used to capacity.

22.

Financial	<table border="1"> <tr> <td>Total Cost MUGA:</td> <td>£148,955</td> </tr> <tr> <td>Planning application</td> <td>£2,000</td> </tr> <tr> <td>Installation of MUGA</td> <td>£104,000</td> </tr> <tr> <td>Pathways (minimum requirement)</td> <td>£17,955</td> </tr> <tr> <td>Maintenance machine</td> <td>£3,500</td> </tr> <tr> <td>Storage container for equipment</td> <td>£10,000</td> </tr> <tr> <td>Signage</td> <td>£1,000</td> </tr> <tr> <td>Relocation of goal posts</td> <td>£500</td> </tr> <tr> <td>15mm Rubber shock pad</td> <td>£9,000</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Optional:</td> <td></td> </tr> <tr> <td>Extra lights for practice area</td> <td>£1,000</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Budget</td> <td></td> </tr> <tr> <td>SCDC</td> <td>£150,000</td> </tr> <tr> <td>Gamlingay Parish Council</td> <td>£10,000</td> </tr> </table>	Total Cost MUGA:	£148,955	Planning application	£2,000	Installation of MUGA	£104,000	Pathways (minimum requirement)	£17,955	Maintenance machine	£3,500	Storage container for equipment	£10,000	Signage	£1,000	Relocation of goal posts	£500	15mm Rubber shock pad	£9,000			Optional:		Extra lights for practice area	£1,000			Budget		SCDC	£150,000	Gamlingay Parish Council	£10,000
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	The grant applicants have provided all financial information.																																
Legal	A Dual Use agreement will be signed to ensure community and school use of the facilities. The grants will also be subject to agreed conditions to ensure long-term use and management of the facilities.																																
Staffing	No significant implication to SCDC staff. The MUGA will be managed by the Parish Council and the fitness suite staffed by GVC Leisure Ltd.																																
Risk Management	Very low risk – no requirement on the council except to provide grant monies and some Building Control resources. The MUGA will be owned and managed by the Parish Council and the Fitness suite is the responsibility of the Village College.																																
Equal Opportunities	This facility will be used to help deliver the Councils Sports Development programme and encourage participation by specific target groups, including girls and women, people with a disability and Travellers.																																

Climate Change	A sustainable approach to the construction/installation of this project will be considered where appropriate and achievable within current timescales and resources.
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Consultations

- 23. All local clubs were in favour of the proposed plans as expressed through face-to-face meetings. Gamlingay FC has assisted in the development of this facility and will use it extensively. There is a high demand for provision of an artificial turf surface in this catchment area due to the number of clubs with growing junior sections. The need for an all-weather floodlit surface was highlighted through the consultation process. All users of the Fitness Workshop expressed a need for an increase in capacity and updated equipment due to its popularity and successful GP referral classes.
- 24. Considerable discussions have taken place with the Parish Council and Village College to come up with the details for this report.
- 25. View from Gamlingay Village College:
 "We have been involved with this bid for several years and are delighted that the project is finally coming to fruition, albeit in its altered state. The Fitness Centre Extension, although smaller than originally planned, will greatly improve the facilities for the whole community. The College will benefit from improved storage for the PE equipment, with the new toilet facilities improving the safeguarding for all users of the College. It will also enable classes to be run for our older pupils to increase their cardio-vascular fitness, which is very limited at present. The wider community will benefit from the larger space; new equipment, the new consultation room and self contained toilet and shower facilities.
- 26. Whilst disappointed that the MUGA will not be on our site, the proposed location is still close enough to provide a very exciting resource for our young people. With our increasing roll the MUGA will provide a valuable additional teaching space, and will enable extra-curricular activities after school during dark evenings. If this resource is made freely available to the Gamlingay Schools we believe that it will be well utilised and help to enhance the physical wellbeing of all the school age children in the village. There will also be an opportunity for providing a wider Extended Schools programme for all young people within the community.
- 27. View from District and Parish Councillor Bridget Smith:
 "As the District Councillor I need to declare an interest in this application as I am employed by Gamlingay Parish Councillor as their projects' facilitator. However, I am fully supportive of the award should the PFH decide to make it as Gamlingay has been identified as having sports facilities well below those recommend for a community of its size. The MUGA would provide facilities to support the work of the youth club and the community youth café as well as creating new opportunities for the village college and the existing and new sports clubs to develop and expand."
- 28. View from District Councillor Sebastian Kindersley:
 "I am very supportive of the collaborative approach taken by the Village College, the Parish Council and the District Council which will provide Gamlingay with a facility we can all be proud of. I would also highlight (as County Cllr) the point made about the future of the Village College which now seems assured."

Effect on Strategic Aims

29. The Dual Use Facility Grants help to meet two of the Councils Aims; ensuring South Cambridgeshire continues to be a safe and healthy place for families and making South Cambridgeshire a place residents can feel proud to live.
30. Awarding these grants will help us to achieve the 2010/11 Council priority of increasing the number of teenagers taking part in positive activities.

Conclusions / Summary

31. These facilities at Gamlingay are part of the Councils Dual Use Sports Strategy and their construction will mark the completion of all nine schemes, providing a network of local sports centres across the district. Officers have been working closely with the school, the Parish Council, The Football Association and Forward Gamlingay plus the many different user groups over the past three years in planning for the project.
32. The facilities will enhance the current provision for the residents of Gamlingay and surrounding villages. In addition, it will strengthen existing links between schools, clubs and individual users of the current facilities. Furthermore, providing a true multi-sport environment will allow the development of a more extensive range of sporting activities and facilitate the development of sports for girls, boys and adults of all ability levels.
33. The circumstances at Gamlingay are unique. This approach to delivery of the identified dual use sports facility requirements at Gamlingay offers the best solution to both the Council and to the local community.

Background Papers: the following background papers were used in the preparation of this report:

- Cabinet report - 13 December 2007
- Letter from GVC 21st June 2010
- GPC MUGA report June 2010
- DOE Sports quote June 2010
- Letter from CCC 18th June 2010

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SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: New Communities Portfolio Holder 13 July 2010
AUTHOR/S: Executive Director (Corporate Services)/ Principal Accountant
(General Fund and Costing)

**FINANCIAL MONITORING REPORT
NEW COMMUNITIES PORTFOLIO FINAL EXPENDITURE FOR 2009-10**

Purpose

1. This report compares the final actual revenue and capital expenditure for the New Communities Portfolio with the final working budget for the year ending 31 March 2010.

Recommendations and Reasons

2. The New Communities Portfolio Holder is asked to comment on the final actual revenue and capital expenditure for the New Communities Portfolio compared with the working budget for the year ending 31 March 2010.

Background

3. There were two previous monitoring reports to the portfolio holder in the 2009-10 year, the latest covering expenditure up to the end of January 2010. In addition, the New Communities revised estimates were reported to the Portfolio Holder in January.
4. The format of this report is consistent with the monitoring reports during the year, in that it concentrates on the direct costs, which are completely under the control of the cost centre managers, whereas the recharges are dependent on various factors that are more corporate. Therefore, the final recharges and related transactions are shown separately in the summary. These recharges are calculated for the original estimates in December before the start of the financial year, then recalculated for the revised estimates and finalised at the year-end.
5. The reported figures are summarised in Appendix A. Appendix B shows the full detail of the revenue expenditure. The working budget figures are the revised estimates, adjusted for additional virements.
6. Grant expenditure is shown on a commitments basis to 31 March, whereas other expenditure is on an accruals basis.
7. It was reported at the March meeting that an under spend of around £95K was expected on the direct costs for this portfolio, mainly in the areas of Planning Policy (£69K), Growth (up to £20K) and Sustainability (£6.5K).

Considerations

8. Total Revenue Net Direct Costs: under by £119K
The revenue net direct costs show £396,720 spent out of a budget of £515,560 (77%). There are no significant overspends on any of the services. The main area of under spending is Planning Policy (£84K under), which is covered in more detail in

paragraph 9. Project expenditure on Growth (£18K under) and Sustainability (£8K under, including the Climate Change Group) are close to the previous forecast. However, the Community Development budgets were also not used completely (£8K under), with programmes not being taken forward in the last quarter due to a combination of the absence of the cost centre manager and the restructuring.

9. **Planning Policy Revenue Expenditure: under by £84K**
A great deal of the budget expenditure involved working in partnership with other public bodies, which resulted in significant parts of the expenditure ultimately being paid for by others instead of this Council. In March, it was reported that £54K had been saved in this way and in addition an under spending of £15K on Site Specific Policies had been identified. Since then, a further £13K has been saved on the Strategic Flood Risk Assessment budget by the combination of competitive tendering and fortuitous timing (the Environment Agency paid for hydrological modelling of the river Cam catchment), and the City Council sharing the costs.
10. **Recharges and staff costs funded by Cambridge Horizons: under by £30K**
There are some increases in Sports and Community Development recharges due to redundancy payments, but these are offset by reductions on recharges to Growth. The above reduction was mainly due to costs charged to Cambridgeshire Horizons being higher than anticipated in the revised estimates.
11. **Capital Grant Expenditure (Sports, Community and Arts grants): all spent**
The capital grant was fully allocated by the year-end (to the nearest £1,000).
12. **Other Capital Expenditure (Climate Change and River Cam Project)**
This capital expenditure is externally funded and therefore that external funding covers the variances.

Implications

13.	Financial	None
	Legal	None
	Staffing	None
	Risk Management	None
	Equal Opportunities	None
	Climate Change	None

Consultations

14. The cost centre managers have been informed of the expenditure and grant details and budgets.

Effect on Strategic Aims

15. The report has no effect on the strategic aims.

Conclusions/Summary

16. The revenue expenditure comments are in paragraphs 8 to 10. There was under spending of £118,840 (23%) on direct costs and £30,747 (2%) on recharges, resulting in £149,587 (7%) overall. By far the largest direct cost variance was on Planning Policy, which was under spent by £84K (see paragraph 9).
17. There were no significant variances on this portfolio's capital programme.

Background Papers: the following background papers were used in the preparation of this report:

Budget files, grant decisions and the financial management system.

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New Communities Portfolio

APPENDIX A

Recharges removed below
Grants on commitment basis
Non-grants on payments/receipts basis

FINAL 2009-10

Actual 2008/09 £	Revised Estimate 2009/10 £	less central recharges £	Virement/ other y/end recharges £	Adjusted Estimate ex.recharge £	net payments to date £	Grants committed £	Adjust- ments £	Adusted expenditure to date £	% spent	Variance to budget £	Additional notes to budget
<u>NEW COMMUNITIES PORTFOLIO</u>											
REVENUE											
178,451	172,150	(127,610)	0	44,540	26,675	9,260	0	35,935	81%	8,605	see report
153,411	196,570	(57,220)	0	139,350	120,992	19,000	0	139,992	100%	(642)	
145,687	163,350	(64,450)	0	98,900	98,847	0	0	98,847	100%	53	
110,039	152,320	(93,750)	(22,880)	35,690	27,359	0	0	27,359	77%	8,331	see report
981,618	849,090	(1,376,050)	588,170	61,210	43,103	0	0	43,103	70%	18,107	see report
658,709	679,630	(547,930)	4,170	135,870	51,484	0	0	51,484	38%	84,386	see report
2,227,915	2,213,110	(2,267,010)	569,460	515,560	368,460	28,260	0	396,720	77%	118,840	IN HAND
RECHARGES AND CAPITAL CHARGES											
		2,267,010		2,267,010	2,264,886			2,264,886	100%	2,124)	
			(602,290)	(602,290)	(630,530)			(630,530)	105%	28,240)	
			19,950	19,950	19,567			19,567	98%	383)	under £30,747
	2,213,110	0	(12,880)	2,200,230	2,022,383	28,260	0	2,050,643	93%	149,587	UNDERSPEND
CAPITAL EXPENDITURE											
93,248	100,000		0	100,000		99,979		99,979	100%	21	
106,752	100,000		5,650	105,650		105,651		105,651	100%	(1)	
40,000	40,000		(5,650)	34,350		34,026		34,026	99%	324	
240,000	240,000	0	0	240,000	0	239,656	0	239,656	100%	344	IN HAND
0	25,000		0	25,000	12,275			12,275	49%	12,725)) funded from grant
0	87,870		0	87,870	91,342			91,342	104%	(3,472))	
240,000	352,870	0	0	352,870	103,617	239,656	0	343,273	97%	9,597	IN HAND

APPENDIX B

Actual 2008/09 £	NEW COMMUNITIES PORTFOLIO	Final Estimate 2009/10 £	Final Actual 2009/10 £	% spent %	In hand/ (overspent) 2009/10 £	Comments
	NET EXPENDITURE SUMMARY (excluding recharges, capital charges and year end entries)					
	Grants on commitment basis					
	Non-grants on payments/receipts basis					
	DIRECT COSTS:					
56,240	Community Development	44,540	35,935	81%	8,605	
102,209	Sports Development	139,350	139,992	100%	(642)	
97,456	Arts	98,900	98,847	100%	53	
22,596	Sustainability	35,690	27,359	77%	8,331	
90,891	Growth Agenda	61,210 *	43,103	70%	18,107	
139,519	Planning Policy	135,870 *	51,484	38%	84,386	
<u>508,911</u>	TOTAL NET REVENUE DIRECT COSTS	<u>515,560</u>	<u>396,720</u>	<u>77%</u>	<u>118,840</u>	
	RECHARGES AND CAPITAL CHARGES					
2,269,146	Recharges from Staffing and Overhead Accounts	2,267,010 *	2,264,886	100%	2,124	
(569,709)	Grant towards recharges (HPDG/Camb Horizons)	(602,290)	(630,530)	105%	28,240	
19,567	Deferred Capital/Area Base Grant/Capital Charges	19,950	19,567	98%	383	
<u>2,227,915</u>	TOTAL NET REVENUE EXPENDITURE (carried to General Fund Summary)	<u>2,200,230</u>	<u>2,050,643</u>		<u>149,587</u>	

* after adjustments for virement

Actual 2008/09 £		Final Estimate 2009/10 £	Final Actual 2009/10 £	% spent %	In hand/ (overspent) 2009/10 £	
COMMUNITY DEVELOPMENT						
EXPENDITURE						
Supplies and Services						
10,250	Community Development Grants	9,750	9,260	95%	490)
13,288	Community Development Projects	18,380	16,727	91%	1,653) £8K under, see report
12,485	Consultancy	9,910	3,450	35%	6,460)
20,217	Community Facilities Audit	6,500	6,498	100%	2)
15,000	Section 106 Costs	0	14,009		(14,009)) see matching income below
Central, Departmental and Support Services			excluded (year end only)			
2,360	Chief Officers and Housing Futures	2,470	2,376		94)
14,728	Community and Customer Services	500	502		(2))
23,252	Corporate Services	9,340	9,233		107)
72,066	New Communities	101,940	122,463		(20,523))
4,385	Planning Services	4,520	4,496		24)
4,135	Affordable Homes	8,840	9,118		(278))
1,285	Health and Environmental Services	0	0		0)
(122,211)	REMOVE Central, Departmental and Support Services	(127,610)	(148,188)		20,578)
71,240		44,540	49,944	112%	(5,404))
INCOME						
(15,000)	Section 106 Costs Recoverable	0	(14,009)		14,009) see matching exp. above
56,240	NET EXPENDITURE carried to Portfolio Summary	44,540	35,935	81%	8,605)
SPORTS DEVELOPMENT						
EXPENDITURE						
Supplies and Services						
51,937	Dual Use Operational Projects	55,190	55,176	100%	14)
0	Sports Performers Grants	20,000	19,000	95%	1,000) includes £4,750 c/fwd
50,272	Sports Development Projects	64,160	65,816	103%	(1,656))
Central, Departmental and Support Services			excluded (year end only)			
416	Chief Officers and Housing Futures	420	409		11)
4,055	Corporate Services	5,250	5,258		(8))
41,939	New Communities	46,590	54,225		(7,635))
2,828	Planning Services	2,880	2,868		12)
1,964	Health and Environmental Services	2,080	2,047		33)
(51,202)	REMOVE Central, Departmental and Support Services	(57,220)	(64,807)		7,587)
102,209	NET EXPENDITURE carried to Portfolio Summary	139,350	139,992	100%	(642))

Actual 2008/09 £		Final Estimate 2009/10 £	Final Actual 2009/10 £	% spent %	In hand/ (overspent) 2009/10 £	
ARTS DEVELOPMENT						
EXPENDITURE						
Supplies and Services						
2,200	Arts Partnership Support	11,830	11,824	100%	6	
19,006	Arts Development Projects	40,770	41,070	101%	(300)	
71,250	Dual Use Arts Programme	58,300	58,050	100%	250	
58,085	Section 106 Costs/Public Art Costs	85,000	122,162	144%	(37,162)	see matching income below
5,000	Arts Service Review	0	0		0	
Central, Departmental and Support Services			excluded (year end only)			
415	Chief Officers and Housing Futures	420	408		12	
3,884	Corporate Services	4,490	4,498		(8)	
43,932	New Communities	57,810	58,706		(896)	
0	Planning Services	1,730	1,730		0	
(48,231)	REMOVE Central, Departmental and Support Services	(64,450)	(65,342)		892	
<u>155,541</u>		<u>195,900</u>	<u>233,106</u>	119%	<u>(37,206)</u>	
INCOME						
(58,085)	Section 106 Costs Recoverable	(85,000)	(122,162)	144%	37,162	see matching exp. above
0	Partnership Funding	(12,000)	(12,097)	101%	97	
<u>97,456</u>	NET EXPENDITURE carried to Portfolio Summary	<u>98,900</u>	<u>98,847</u>	100%	<u>53</u>	
SUSTAINABILITY						
EXPENDITURE						
Supplies & Services						
724	Climate Change Group	3,000	479	16%	2,521)	
12,812	Professional and Consulting - LA21	22,240	19,126	86%	3,114)	
7,121	Professional and Consulting - Travel	8,200	6,479	79%	1,721)	£8K under, see report
579	Licences	950	579	61%	371)	
1,360	Miscellaneous Other	1,300	696	54%	604)	
10,000	Arbury Park Development (S.106)	78,360	18,361	23%	59,999	see matching income below
Other			excluded (year end only)			
22,500	Contribution to reserves	23,400	22,500		900	
(22,500)	REMOVE contribution towards reserves above	(23,400)	(22,500)		(900)	
Central Departmental and Support Services						
416	Chief Officers and Housing Futures	420	408		12	
3,877	Community and Customer Services	840	836		4	
4,529	Corporate Services	4,150	4,271		(121)	
41,998	New Communities	69,240	71,021		(1,781)	
7,401	Planning Services	11,950	11,898		52	
6,722	Health and Environmental Services	7,150	7,050		100	
(64,943)	REMOVE Central, Departmental and Support Services	(93,750)	(95,484)		1,734	
<u>32,596</u>	TOTAL EXPENDITURE	<u>114,050</u>	<u>45,720</u>	40%	<u>68,330</u>	
INCOME						
0	Deferred Capital Grant	(520)	0		(520)	
0	REMOVE Deferred Capital Grant above	520	0		520	
(10,000)	Transfer from Reserves (S.106)	(78,360)	(18,361)	23%	(59,999)	see matching exp. above
<u>22,596</u>	NET EXPENDITURE carried to Portfolio Summary	<u>35,690</u>	<u>27,359</u>	77%	<u>8,331</u>	

Actual		Final	Final	%	In hand/	
2008/09		Estimate	Actual	spent	(overspent)	
£		2009/10	2009/10	%	2009/10	
		£	£	%	£	
GROWTH AGENDA						
EXPENDITURE						
Services						
60,891	Consultancy/projects	31,210 *	13,103	42%	18,107) £18K under, see report
74,686	Consultancy/projects funded from Grant	35,000	22,834	65%	12,166	funded below
Grants						
30,000	Cambridgeshire Horizons	30,000	30,000	100%	0	
0	Transfer to Reserves	25,000	37,166	149%	(12,166)	funded below
Central Departmental & Support Services excluded (year end only)						
49,226	Chief Officers and Housing Futures	36,960	36,038		922	
18,274	Community and Customer Services	5,510	5,057		453	
80,091	Corporate Services	57,300	57,338		(38)	
1,165,443	New Communities	1,154,750	1,127,857		26,893	
69,868	Planning Services	64,670	63,946		724	
2,880	Affordable Homes	1,130	1,134		(4)	
51,052	Health & Environmental Services	55,730	54,800		930	
(1,436,834)	REMOVE Central, Departmental and Support Services	(1,376,050)	(1,346,170)		(29,880)	
42,827	Capital Charges	42,830	42,827		3	
(42,827)	REMOVE Capital Charges	(42,830)	(42,827)		(3)	
165,577	TOTAL EXPENDITURE	121,210	103,103	85%	18,107	
INCOME						
(90,571)	Planning Delivery Grant - Salaries & Oncosts	(78,560)	(50,321)		(28,239)	
0	Planning Delivery Grant - transfer from reserves	0	0		0	
(452,603)	Camb Horizons Grant - Salaries & Oncosts	(508,480)	(565,390)		56,910	
(74,686)	Grant - Projects & Consultants	(60,000)	(60,000)		0	see exp above
0	Urban Design and S106 Advice	0	0		0	
(45,760)	Deferred Capital Grant	(45,760)	(45,760)		0	
588,934	REMOVE grants re recharges above	632,800	661,471		(28,671)	
90,891	NET EXPENDITURE carried to	61,210	43,103	70%	18,107	
Portfolio Summary						
* Virements included: £1,800 vired to Street Naming						
PLANNING POLICY						
EXPENDITURE						
Services						
105,019	Local Development Framework	122,450 *	51,595	42%	70,855)
4,500	Housing Market Assessment	4,500	4,500	100%	0)
20,000	Retail Assessment	0	0		0) £84K under, see report
0	Strategic Flood Risk Assessment	20,000	6,472	32%	13,528)
10,000	Regional Planning	0	0		0	
0	Joint Work & Statutory Consultation	0	0		0	
0	Transfer to Reserves					
0	Habitat Directive Grant	0	16,835		(16,835)	funded below
Central, Departmental and Support Services excluded (year end only)						
3,874	Chief Officers and Housing Futures	4,040	3,876		164	
0	Community and Customer Services	4,650	4,215		435	
36,314	Corporate Services	33,810	35,256		(1,446)	
4,051	New Communities	31,190	32,181		(991)	
442,442	Planning Services	416,680 *	412,621		4,059	
9,315	Affordable Homes	8,700	8,709		(9)	
49,729	Health and Environmental Services	48,860	48,037		823	
(545,725)	REMOVE Central, Departmental and Support Services	(547,930)	(544,895)		(3,035)	
139,519	TOTAL EXPENDITURE	146,950	79,402		67,548	
INCOME						
0	Habitat Directive Grant	0	(16,835)		16,835	see exp above
0	Transfer from Minor Transport Imps Reserve	(11,080) *	(11,083)		3	
(26,535)	Planning Delivery Grant towards recharges	(15,250)	(14,819)		(431)	
26,535	REMOVE grant towards recharges above	15,250	14,819		431	
139,519	NET REVENUE EXPENDITURE carried to	135,870	51,484	38%	84,386	
Portfolio Summary						
* Virements included:						
£11,000 vired from Local Development Framework to Planning recharges via departmental accounts						
£(11,080) credited to income from Development Control						

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SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO:	New Communities Portfolio Holder	13 July 2010
AUTHOR/S:	Executive Director - Operational Services / Corporate Manager – Planning and New Communities	

**NEW COMMUNITIES PERFORMANCE REPORT
END OF FIRST QUARTER 2010/11.**

Purpose

1. This report outlines the progress made by the New Communities and Policy teams for the first quarter (30th June 2010)
2. This is not a key decision.

Recommendations and Reasons

3. This is the first of four monitoring reports that will be reported to the Portfolio Holder over the current year to ensure that good progress is being made and remedial action taken, if necessary.
4. It is recommended that the Portfolio Holder notes progress made in the first quarter.

Background and considerations

5. Appendix A summaries progress to date in relation to Council Actions, The Local Development Scheme and Local and National indicators.

• **Council Actions**

6. Three of the council's actions fall within this Portfolio:
 - ***We will achieve a 10% reduction in CO2 emissions from Council's operations and publicise the outcome in order to set an example to other organisations.***

An action plan is in place and work to meet this target is being overseen by the Internal Sustainability Delivery Group. These steps also aim to address the Level 1 assessment (inadequate) made by the Audit Commission's 2009/10 round of Corporate Area Assessments, in relation to how South Cambridgeshire District Council makes effective use of natural resources.

Steps taken this quarter include replacing standalone replacing standalone and less efficient print/copy devices with significantly more efficient 'multi-functional devices' and improvements in IT system to reduce energy consumption, for example, running a PC auto power-off programme every evening to powerdown PCs that have accidentally been left running.

- ***We will work with Parish Councils to complete at least 6 local projects supported by LSPA funding to contribute to the County target for the reduction of CO2 emissions.***

The Sustainable Parish Energy Partnership (SPEP) exceeded its initial targets and now includes 15 parishes. This project is now moving into Phase 2 (community micro-renewables). The Climate Change Working group will consider a detailed report on this second phase on 8th July 2010. Officers are currently supporting a range of projects with parishes, including thermal imaging, car sharing, developing a parish energy booklet, the loan of energy monitors, and modelling CO2 emissions.

- ***We will increase the number of teenagers taking part in positive activities by 500.***

SCDC Children and Young People's Plan 2010-2013 is currently being drafted which will set out how SCDC will help children and young people to become involved and have a say in things that affect them, and to understand how they can influence change. It will also assist in focussing SCDC resources in a way that is more useful and helpful to children and young people living in our district. The draft plan has been the subject of discussion between local school children and members of SCDC Scrutiny Committee.

A programme of activities has been identified to provide opportunities for increased participation in positive activities. Those which have been held this quarter include the youth games and mini Olympics. Street Football continues to be held each term in five villages. (Sawston, Cambourne, Bar Hill, Swavesey and Cottenham).

- **Red Indicators**

7. The principal area where there have been some delays this quarter are in the preparation of policy or supplementary guidance. Guidance is emerging from the new government about changes to the planning system. This has slowed down some areas of work. The Gypsy and Traveller DPD, for example, will now progress more slowly pending guidance from the new government on how we should plan for the needs of our Gypsies and Travellers.
8. Two Supplementary Planning Document are also behind schedule. Orchard Park Design Supplementary Planning Document (SPD) is the subject of a separate report on this agenda and Papworth West Central SPD is subject to on-going discussions with the landowners and Parish Council and will now be delayed.
9. Consultation on the Climate Change Action Plan will be start this month which is also later than originally scheduled.
10. Many of the indicators report on an annual basis and therefore information is not available at present.

- **Other Areas of work**

11. With regard to the growth sites, achievements in the last quarter include the approval of the Design Code for Trumpington Meadows and the approval of a number of schemes addressing pre-commencement planning conditions.

12. The first North West Community Forum was held on Saturday 19th June. This involved a shared approach between the three Local Authorities and the developers. It took the form of a 'drop-in session' where local residents were able to make comments or raise concerns about any of the three major sites: Orchard Park, NIAB 1 or NIAB 2. Pre-application discussions continue on The University site with applications expected towards the end of 2010.
13. The North West retail study is now complete and is the subject of a separate item on this agenda.
14. Viability assessment work continues in relation to the Cambourne 950 planning application, with the formal amendment having recently been received.

Implications

15. Financial	None A separate report is on this agenda relating to financial performance.
Legal	None.
Staffing	The New Communities and Planning Service restructure is almost complete, with officers being in final posts by September 2010..
Risk Management	A comprehensive risk register is maintained which feeds major and significant risks to the corporate risk register. The service is a contributor to and key partner in wider strategic risk management for the delivery of the growth sites working with partners including City, County councils and Cambridge Horizons.
Equal Opportunities	No equal opportunities implications have been identified at this time.
Climate Change	The service plays a key role in overseeing carbon reduction within the council and across the district.

Effect on Strategic Aims
















.16.	Commitment to being a listening council, providing first class services accessible to all.
	The Children and Young Persons plan is being drafted. Papworth Central West SPD will be the subject of further engagement with stakeholders. The Climate Change Action Plan will be subject to 12 weeks consultation.
	Commitment to ensuring that South Cambridgeshire continues to be a safe and healthy place for all.
	Increased swimming poolers users and significant number of children and young people taking part in mini Olympics and youth games.
	Commitment to making South Cambridgeshire a place in which residents can feel proud to live.
	The Orchard Park SPD providing design guidance.
	Commitment to assisting provision for local jobs for all.
	Support from the teams for the Step Up competition.




Conclusions/Summary






17. The teams have generally made good progress in this first quarter. Greater clarity from the new government about the planning system will assist progress over the coming quarter.








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Appendix A: Performance Summary Report Quarter 1 2010/11.




COUNCIL ACTIONS		Status at Q1
ACTION 02 – Increase the number of teenagers in positive activities by 500.	SCDC .Children and Young People’s Plan 2010-2013 being drafted, including programme of activities. A number already held e.g. Youth games, forthcoming events include Swavesey Design Days and Park Life.	
ACTION 05 – Reduce CO2 emissions from SCD Council Operations by 10%	Action Plan in place and Internal Sustainability Delivery Group set up to over see actions.	
ACTION 06 – Reduce CO2 emissions from Parish Councils	A number of projects are being progressed through the Sustainable Parish Energy partnership including thermal imaging, car sharing, developing a parish energy booklet, the loan of energy monitors, and modelling CO2 emissions.	
LOCAL AND NATIONAL INDICATORS		
SF751 – Match-funding attracted by Voluntary Groups.	Target of £30K exceeded in 2009/10. Aiming for target of £40K in 2010/11.	
SF770 - External funding in Capital Grants programme.	Target of £1.6M exceeded in 2009/10. Aiming for target of £1.5 in 2010/11.	
SP943 – Monitoring of all S106 Trigger points for developments of 10 dwellings or more.	Target set at 75%, with intervention needed if 50% not met. End of Q1 66% has been achieved.	
SX021 – Single Car Users	The number of SCDC Single car users has steady risen over the last two years. It currently standing at over 70%. On-going promotion through Travel for Work Partnership is aiming to reduce this by 2%.	
NC2 - Under 16's - swimming pool users	On target however following recent central government budget cuts, there will be no funding available after 31 st July 2010, so programme will stop.	
NC3 - Over 60's - swimming pool users	On target however following recent central government budget cuts, there will be no funding available after 31 st July 2010, so programme will stop	
NI008 - SCDC - Adult participation in sport	Annual indicator (SCDC)	
NI011 - Engagement in the arts	Annual indicator (County Council)	
NI057 – Children and Young people’s participation in PE and Sport	Annual indicator (SCDC)	
NI110 - Young people’s participation in positive activities	Annual indicator by survey at county level. SCDC local reporting to be carried out in 2010/11 (Council Action – see above)	
NI185a - SCDC - CO2 reduction from LA operations (%)	Target of 10% reduction by end of 2010 has been agreed by PFH - working group established.	
NI185b - CO2 reduction from LA operations (tonnes)	Target of 10% reduction by end of 2010/11 has been agreed.(Council Action – see above)	

NI186a - Reductions in CO2 emissions in LA area (%)	Annual figures come from DEFRA, Parish Energy programme is one example of a project run by SCDC to influence these figures.	
NI186b - SCDC – Reduction of CO2 emissions in LA area (tonnes)	Annual Figures come from DEFRA (as above).	
NI188 - SCDC - Adapting to climate change - South Cambs	Aiming for Level 2 In 2010/11.	

LOCAL DEVELOPMENT SCHEME (LDS)		
Review of Core Strategy	Production of the DPD is on hold until more is known about the new Governments reforms of the planning system.	
Review of Development Management Policies DPD	Production of the DPD is on hold until more is known about the new Governments reforms of the planning system.	
Gypsy & Traveller DPD	The Council sought views on site options for Gypsy & Traveller pitches and Travelling Showpeople plots and draft planning policies through a 13-week period of public consultation from July to October 2009 (Issues & Options 2). This followed an initial Issues & Options consultation on broad issues and criteria for identifying suitable sites for Gypsies and Travellers in October 2006. The Gypsy and Traveller DPD was aiming to meet the targets for pitch numbers set out in the East of England Plan. The new Government proposes to introduce changes to the planning system in the UK to give local communities greater say in planning decisions that will affect their local areas. This has already begun with the proposed abolition of regional plans. The targets for numbers of pitches will now be set locally, and reflect local need and historic demand. The work on the Gypsy and Traveller DPD will now progress more slowly whilst we wait for the new government to produce its guidance on how we should plan for the needs of our Gypsies and Travellers.	
Planning Obligations SPD	Work is continuing on compiling the evidence base that will inform the draft SPD.	
Papworth West Central SPD	The timetable has been delayed to enable further work with stakeholders to be undertaken. [Target: Adoption by October 2010]	

Papworth Hospital SPD	Preparation not programmed to start until January 2012. [Target: Adoption by January 2013]	
Orchard Park SPD	Agreement to consult being sought at Portfolio Holders Meeting on 13 July 2010. Expected consultation on the draft SPD: September - October 2010. [Target from LDS: Consultation in June – July 2010; adoption by October 2010]	
Health Impact Assessments SPD	Agreement to consult expected to be sought at Portfolio Holders Meeting on 7 October 2010. Consultation on the draft SPD: October - December 2010. [Target: Adoption by March 2011]	
Historic Landscapes, Parks & Gardens SPD	This SPD will no longer be produced.	
Dwellings Associated with Rural Enterprises SPD	Agreement to consult expected to be sought at Portfolio Holders Meeting on 7 October 2010. Consultation on the draft SPD: October - December 2010. [Target: Adoption by March 2011]	
Fen Drayton LSA SPD	Agreement to consult expected to be sought at Portfolio Holders Meeting on 7 October 2010. Consultation on the draft SPD: October - December 2010. [Target: Adoption by March 2011]	
Annual Monitoring Report	Data collection has started.	

POLICY SERVICE PLAN ITEMS NOT IN LDS		
Cambridge Northern Fringe Area Action Plan	Pre-production work is in progress.	
Review of Site Specific Policies DPD	Production of the DPD is on hold until more is known about the new Governments reforms of the planning system.	
Housing Mix SPD	Target: adoption by December 2011. Preparation not programmed to start until September 2010.	

- Key
-  **Completed or on target**
 -  **Annual target or corrective action being taken**
 -  **Not on target**

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Forward Plan – New Communities Portfolio

Portfolio Holder Meeting	Agenda Title	Key Purpose	Corporate Manager(s)	Responsible Officer(s)	Issue and Agenda Items Created?	Added to Plan Date	
7 Oct 10	Service Improvements Q2 2010/11	Monitoring	Jo Mills		Y		
	Financial Performance Q2 2010/11	Monitoring	Jo Mills		Y		
	Performance Indicators Q2 2010/11	Monitoring	Jo Mills		Y		
	Use of Natural Resources: External Audit Progress Report and Council Response	To endorse	Jo Mills	Richard Hales	Y	01.07.10	
	Green Infrastructure Strategy and Water Cycle Strategy (provisional)	To endorse	Jo Mills	Jonathan Dixon	Y		
	Health Impact Assessment SPD	Approval for consultation	Jo Mills		Y		
	Fen Drayton LSA SPD	Approval for consultation	Jo Mills		Y		
Draft Service Plan 2011/12	For decision	Jo Mills		Y			
14 Dec 10	Service Improvements Q3 2010/11	Monitoring	Jo Mills		Y		
Financial Performance Q3 2010/11	Monitoring	Jo Mills		Y			
Performance Indicators Q3 2010/11	Monitoring	Jo Mills		Y			
	Annual Monitoring Report	Monitoring	Jo Mills		Y		
	Orchard Park SPD	For adoption post-consultation	Jo Mills	Keith Miles	Y		

Portfolio Holder Meeting	Agenda Title	Key Purpose	Corporate Manager(s)	Responsible Officer(s)	Issue and Agenda Items Created?	Added to Plan Date
	Cambridge NW Retail Study	For adoption post-consultation	Jo Mills	Caroline Hunt, Keith Miles	Y	
	Papworth West Central	For adoption post-consultation	Jo Mills	Keith Miles	Y	
	Youth Participation Strategy	Y For decision	Jo Mills	Tracey Mann	Y	
25 Jan 11	Capital and Revenue Estimates	Recommendation to Cabinet & Council	Jo Mills		Y	
8 March 11	Final Service Plans 2011/12	For decision	Jo Mills		Y	
	Health Impact SPD	For adoption post-consultation	Jo Mills		Y	
	Fen Drayton LSA SPD	For adoption post-consultation	Jo Mills		Y	
	Local Development Scheme	For decision	Jo Mills		Y	
19 May 11						
Unscheduled	South Cambs Sustainable Parish Energy Programme	Y For decision following Climate Change WG consideration	Jo Mills	Richard Hales	Y	
	Dwellings Associated with Rural Enterprise SPD	Approval for consultation	Jo Mills		Y	
	South Cambs Community Facilities Audit	To provide a summary of the consultants' findings and make a recommendation for the Council to agree to a standard which will guide negotiations for developer contributions towards community facilities, in advance of the Planning Obligations DPD being	Jo Mills	Jane Thompson	Y	

Portfolio Holder Meeting	Agenda Title	Key Purpose	Corporate Responsible Manager(s) Officer(s)	Issue and Agenda Items Created?	Added to Plan Date
		agreed.			
	s106 Agreements Supplementary Planning Document	Currently programmed for consultation beginning July 2011	Jo Mills Keith Miles	Y	
	Gypsy and Traveller DPD Stage 1 Submission		Jo Mills	Y	
	Gypsy and Traveller Issues and Options 3	Approval for consultation	Jo Mills Jonathan Dixon	Y	
	Dwellings Associated with Rural Enterprise SPD	For adoption post-consultation	Jo Mills	Y	
	Service Improvements Q4 2010/11		Jo Mills	Y	
	Performance Indicators Q4 2010/11		Jo Mills	Y	
	Financial Performance Q4 2010/11		Jo Mills	Y	

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